**McKEESPORT AREA SCHOOL DISTRICT**

**Regular Board Meeting**

**September 23, 2020**

**Presiding** Joe Lopretto, President

**Date, Time, Place** Wednesday, September 23, 2020, 7:30 PM, Board Room, Administration Building, McKeesport Area School District, 3590 O’Neil Boulevard, McKeesport, PA 15132.

**Opening Exercises** Mr. Lopretto called the meeting to order at 7:30 PM followed by the Pledge to the Flag. We met in Executive Session prior to tonight’s meeting to discuss personnel and potential litigation items and issues.

**Present** James Brown

David Donato – by phone

Diane Elias

Thomas Filotei

Ivan Hampton

Steve Kondrosky

Joe Lopretto

James Poston

Mindy Sturgess

**Others Present** Dr. Mark Holtzman, Superintendent

Dr. Tia Wanzo, Assistant Superintendent

Joan Wehner, Business Manager/Board Secretary

Charles Kiss, Treasurer  
Krisha DiMascio, Solicitor

**Board President’s Remarks** – Passionate. Special. Innovative. Proud. Dedicated.  Five words overheard on Friday used by NBC, and Comcast, executives throughout the day, when describing our administrators, staff, and District overall. Over the last three and a half years, our administrative team, led by Dr. Wanzo & Dr. Holtzman, have weathered several storms.   During those years, I have had the pleasure of presiding over this board, seeing first-hand how each have been handled.  I want to take this opportunity to show my unwavering support and appreciation for both Dr. Wanzo & Dr. Holtzman, and the administrative team, under their leadership.  Obviously, we know that Dr. Holtzman and Dr. Wanzo are alumni of MASD, but joining them in that category, are another 8 out of the total 10 district administrators.  That adds a layer of dedication and grit that you don’t often find elsewhere.  When Craig Melvin met a few

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of them, he said “let me guess, you’re from here too!” That level of commitment to this community isn’t put into words often enough.  Any of these administrators could walk out this door and take their talents to another place but they CHOOSE this District… and our community needs to know that.  They need to know that the level of commitment by our leadership here is unparalleled.  It’s not just talk, either.  Our Administrators send their own children here. I want to take this time to enforce my support of the excellent work that our administration has done over the last several months.  They have worked non-stop to open this district safely and with students at the forefront of every decision.  If I was able to extend Mark and Tia’s contracts for an additional ten years, or more, I would.  It is clear that they are working tirelessly to ensure that our District moves forward - no matter the obstacle.  We want them to feel secure in the long term, because each of them, plus other administrators, have expressed that this is where they want to spend their entire careers.  Again, something that isn’t found just anywhere.  This group is young, full of enthusiasm and great ideas, and they hope to stay for the rest of their long careers, here within this District, supporting and promoting our community.  I want to continue to show public support of them, which isn’t done as often as it should, especially during the recent months which have been arguably the most challenging for all those who are educators.  Thank you for the endless hours of work that you both, and your team, have put in recently.  It has not gone unnoticed.

**Superintendent’s Report** – Thank you for those remarks and kind words that makes this all worthwhile. The raw emotion that was shown during that event represents who we are as a district, who we are as a leadership team, who we are as a School Board, who we are as a district. As Joe mentioned, this is where we want to be and hope that partnership between myself, our School Board Directors, our staff and our community continues to flourish. The experience that we had this past week, last Friday, is one of the most incredible experiences of my life, and definitely our district history and our community. I just put a clip up there that we are going to play. Many of you have seen it already, but I feel like it’s necessary to see it again for what it is worth. This represents my Superintendent’s remarks tonight. That was a short clip created by a community member that was shared with me that I thought was worth sharing with all of you. We are going to keep pushing ahead and doing what is best for our students as we always do with the pride that we have and if you have never been from McKeesport, you’ve never went to McKeesport schools, you may not understand. That captured it quite well. Thank you to the Today Show, NBC, Comcast and thank you to Jennifer Halaszynski who at some point we will bring back here to a School Board meeting to talk about her involvement and efforts to promote the McKeesport Area School District into such an incredible opportunity and give away to our students. She is definitely the catalyst and deserves all the credit.

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**Treasurer’s Report** – Mr. Kondrosky moved to acknowledge receipt of the Treasurer’s Report

for the months of July and August 2020. Seconded by Mr. Poston.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Hearing of Citizens** – none

**Minutes** – Mr. Poston moved to approve the minutes of the Open Agenda Meeting of August 5, 2020 and Regular Meeting of August 12, 2020. Seconded by Mr. Hampton.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Bills** – Mr. Kondrosky moved to approve the list of bills. Seconded by Mr. Filotei.

Voting aye. Mr. Brown, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr. Lopretto, Mr.

Poston, Mrs. Sturgess

Voting no. Mr. Donato

**Licenses** – Mr. Poston moved to approve additional licenses through Edmentum for online students. Seconded by Mr. Filotei.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Agreement** – Mrs. Sturgess moved to approve an agreement with Epic Communications for preparing and filing E-Rate forms with the Schools and Libraries for the 2020/2021 school year. Seconded by Mr. Hampton.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Lunch Prices** – Mr. Hampton moved to approve adult cafeteria prices as follows:

Adult lunch $3.75

Adult lunch entrée $1.75

Adult breakfast $2.00

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Adult breakfast entrée $1.05

Seconded by Mr. Filotei.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Library** – Mr. Kondrosky moved to approve the McKeesport Area School District’s contribution of $20,000 to the Carnegie Library of McKeesport according to the following schedule: $10,000 on November 1, 2020; $10,000 on April 1, 2021. Seconded by Mr. Filotei.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**List** – Mr. Poston moved to approve the McKeesport Area Technology Center 2020/2021 Occupational Advisory Membership List. Seconded by Mrs. Sturgess.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Agreement** – Mrs. Sturgess moved to approve a Professional Agreement with Catapult Learning, LLC through June 30, 2021 for Non-Public services for Queen of Angels Catholic School and Aquinas Academy. Seconded by Mr. Filotei.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Agreement** – Mrs. Sturgess moved to approve a Professional Agreement with Allegheny Intermediate Unit #3 through June 30, 2021 for Non-Public services for Walnut Grove, The Campus Lab School of Carlow University, Mary of Nazareth, St. Benedict the Moor, St. Theresa, Sister Thea Bowman, Cornerstone Christian Prep and Hillel Academy. Seconded by Mr. Kondrosky.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Rates** – Mr. Hampton moved to approve the substitute rates effective October 4, 2020 as presented. Seconded by Mrs. Sturgess.

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Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Plan** – Mr. Kondrosky moved to acknowledge the adjustment of the reopening plan. Seconded by Mr. Hampton.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Calendar** – Mr. Poston moved to approve the 2020/2021 school calendar. Seconded by Mr. Kondrosky.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Policy** – Mr. Hampton moved for second reading and adoption of the following Board Policy. #221 – Pupils – Dress and Grooming, Seconded by Mr. Kondrosky.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Cars** – Mr. Poston moved to approve the transfer of two police cars from the Borough of White Oak. Seconded by Mr. Kondrosky.

Voting aye. Mr. Brown, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr. Lopretto, Mr.

Poston, Mrs. Sturgess

Voting no. Mr. Donato

**Cable** – Mr. Kondrosky moved to approve the agreement with Comcast Cable Communications Management, LLC for the Internet Essentials Partnership Program as presented. Seconded by Mr. Poston.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Agreement** – Mr. Poston moved to approve the facility use agreement with the American Red Cross as presented. Seconded by Mr. Kondrosky.

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Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

**Green Sheets** – Mrs. Sturgess moved to approve the personnel recommendations. Seconded by

Mr. Kondrosky.

**PROFESSIONAL:**

TO BE HIRED: Effective 08-18-20:

1.\*\* Jacquelyn Treese Health and Physical Education Teacher, High School.

Step: 2B Salary: 42,278.00

LEAVE OF ABSENCE:

1. Matthew Bauman Social Studies Teacher, High School, leave of absence

effective 08-18-20 to an undetermined date.

2. Robert Hartnett Math Teacher, High School, leave of absence effective

08-18-20 to an undetermined date.

3. Jay Wilson Science Teacher, High School, sabbatical for the 1st

Semester of the 2020-2021 school year.

TO BE HIRED: LONG TERM SUBSTITUTES: Effective 08-18-20: Rate of pay will be $100.00/day + benefits and increase to $125.00 on the 61st day:

1. Anna Chappell Art Teacher, High School, effective 08-31-20.

(Pazuchanics)

2. Lynne Lennon Science Teacher, High School, effective 08-31-20.

(J. Wilson)

3. Joshua Reist Social Studies Teacher, High School, effective 08-19-20.

(M. Bauman)

4. Amanda Durham Special Education Teacher, High School, effective 09-21-20

(A. Tomaino)

CHANGES TO THE SUBSTITUTE TEACHER LIST:

ADDITIONS:

1.\* Amanda Durham Elementary K-6, Special Education PK-12

2.\* Jamie Grayson Emergency Day-to-Day

3. Kyler Maddigan Mathematics

DELETIONS:

1. Emily Hughes English

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2. Clayton Jacques Science Teacher

3. Donald Korinko Emergency Certified

4. Margaret Long English Teacher

TO BE HIRED: Extra Curricular Activities for the 2019-2020 school year:

1. Michelle Richardson Senior Project Coordinator (shared) $1,001.91

2. Myleen Kiska Senior Project Coordinator (shared) $1,001.91

3. Mark DeCarlo work with Band $5,209.95

4. Ryan Raible additional work with Band $3,306.32

5. Sarah Persin work with orchestra $2,304.40

6. Kerri Bryer Red & Blue $2,404.59

7. Jen Wunderley Student Council (shared) $ 751.43

8. Sara Traeger Student Council (shared) $ 751.43

9. Dana Brown Ticket Manager $3,005.74

10. Brian Tharp Senior Class (shared) $1,001.91

11. Stacey Tharp Senior Class (shared) $1,001.91

12. Beth Eger Stage (shared) $1,102.10

13. John Light Stage (shared) $1,102.10

14. Lynsdsy Brown Yearbook $3,203.13

15. Kevin Chaplin Majorettes (shared) $1,302.49

16. Naomi Fry Majorettes (shared) $1,302.49

17. Erin Seaberg Director of Musical $1,603.06

18. Erin Seaberg Choreographer of Musical $1,603.06

19. Sarah Persin Director of Music for Musical $1,603.06

20. Kelley Balentine Larson Colorguard $2,604.98

21. Mark Bacco Bowling Club $1,001.92

22. Tim Kunes Interact Club $1,001.92

23. Diane Metz National Honor Society (shared) $ 751.43

24. Myleen Kiska National Honor Society (shared) $ 751.43

25. Kim Moore Director of Childrens Play $1,202.30

26. Jeffrey Richardson Culinary Arts Club $1,001.92

27. Jason DeFelice AFJROTC Advisor $2,500.00

28. Bryan Carlson AFJROTC Advisor $2,500.00

**SUPPORT STAFF:**

RETIREMENT: Effective 09-08-20

1. Linda Haberjak Bus Monitor

2. Daryl Lyons Bus Monitor

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TO BE HIRED: Effective immediately:

1. Robert Cooper Roving Permanent Day-to-Day Substitute Custodian

Hourly rate of pay will be $10.30/hour.

LEAVE OF ABSENCE:

1. Nadirah Abdul-Rabb Instructional Assistant, High School, unpaid leave of

absence effective 08-18-20 to an undetermined date (not to exceed 1 year).

2. Edie Barnett General Worker, Food Service Department, High School,

unpaid leave of absence effective 08-26-20 to 09-21-20.

3. Kathy Caparelli Lunch Aide, Food Service Department, McClure

Elementary School, unpaid leave of absence effective 08-

19-20 to an undetermined date (not to exceed 1 year).

4. Parthenia Greene General Worker, Food Service Department, High School,

unpaid leave of absence effective 08-26-20 to an

undetermined date (not to exceed 1 year).

5. Allissa Hilliard Instructional Assistant, High School, unpaid leave of

Absence effective 09-24-20 to an undetermined date (not

to exceed 1 year).

6. Melanie Miller Instructional Assistant, McClure Elementary School, leave

Of absence effective 08-18-20 to an undetermined date

(not to exceed 1 year).

7. Lisa Misura General Worker, Food Service Department, McClure

Elementary School, unpaid leave of absence effective 09-

09-20 to an undetermined date (not to exceed 1 year).

CHANGES TO THE SUBSTITUTE LISTS:

ADDITIONS:

1.\* Timeisha Andrews Instructional Assistant

\* Pending receipt of Act 24, 34, 114 and 151 clearances, Act 168 Disclosure Release, T.B. Tine and Drug Test results.

\*\*Step placement pending employer verification

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr.

Lopretto, Mr. Poston, Mrs. Sturgess

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**Request** – Mrs. Sturgess moved to acknowledge Young Scholars of Greater Allegheny request in regards to their facilities. Seconded by Mr. Brown.

Voting aye. Mr. Brown, Mr. Donato, Mrs. Sturgess

Voting no. Mrs. Elias, Mr. Filotei, Mr. Hampton, Mr. Kondrosky, Mr. Lopretto, Mr. Poston

**COMMITTEE REPORTS**

**Athletic** – James Brown/Ivan Hampton – Mr. Hampton reported. We had our meeting September 8th. It was a relatively short meeting to discuss mainly how many fans we allow to attend Friday night football games. It was agreed that each player, coach, band member, cheerleader, we get two tickets. We allow 50 opponent tickets to be on the other side. No general public. Any indoor activities will be allowed only 25 fans. That was about out meeting.

**Buildings & Grounds** – Steve Kondrosky/Mindy Sturgess – Mr. Kondrosky reported. Mr. Balogh and myself met this morning. He gave me a list of things that he condensed in order to make this go a little faster. First of all, I want to say what a tremendous job the staff has done just to get the school in order to have our participants come to the school whether it’s administration, the educators, the students, the faculty, everybody involved with running our school district. I think they did a tremendous job. I don’t think they get enough credit for what they do. They are pulled in four different directions because of the building. I think everything looked really nice and well-manicured considering the limited personnel that we have to make it look any better, and I just want kudos to JB and his crew. They did a nice job. They prepped the all buildings for the return of the students due to the Covid-19. They repaired an arm security gate at the high school. The bathroom dispensers installed throughout the high school restrooms including newly-renovated locker rooms. Hot water pump was repaired at the high school. Receptacles were installed at the guidance area at the high school for secondary security entrances. Francis McClure metal detector was repaired. Francis McClure rooftop units were charged up and running. Six geo-thermal classroom heat pumps were repaired at Francis McClure. Twin Rivers rooftop units were sealed and the filters were changed. They prepped the stadium for social distancing. Signs and banners were hung throughout the stadium, it looks really nice. The old wooden ticket booth was scrapped and Mr. Kiss ordered a new one. Electrically was checked for the stadium. They replaced five (5) bulbs. Senior football banners were hung. Girls softball field is prepared for the start of the season. Multiple doors were planed down to close properly throughout the district and carbon monoxide detectors were purchased for mechanical rooms throughout the district and fully installed today. That concludes my report. Dr. Holtzman – I just want to mention as well beyond that, they have done an outstanding job on a daily basis particularly our custodial

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staff, walking through the building sanitizing things that are highly used areas by students and staff. That’s why we have been so fortunate moving into three, almost four weeks of school without many concerns due to the virus. I want to give those guys and ladies credit for their efforts.

**Community Relations/Cultural Diversity** – James Brown/Ivan Hampton – No meeting. Mr. Brown requested to be removed from the committee due to his work schedule.

**Education/Legislation/Policy** – Diane Elias/Mindy Sturgess – Mrs. Sturgess reported. The Education/Legislation/Policy committee met today and we discussed several items. One of the first things we talked about the online learning and how we will be proceeding forward. I do believe most people got a robocall that have students in the district. An email was also sent, so I’m going to refer to my email. One of the things I am very happy is that we are being very transparent with what the online learning looks like. I think that any frustrations that people may have had that opted into the online learning was based on the unknown. So, and those are things that we didn’t know either. Moving forward, the dates for the online option to opt into it for the second nine weeks has been sent out and that closes Friday at 12:00 PM. Just some things to be aware, there is no live teaching or instruction. By filling out the online application, you are committing to staying online until January 14, 2021. That is simply because the information and decisions that are made for the second nine weeks are based on those numbers. So, unfortunately although we’d love to have kids back now, the decisions and social distancing and things are based on those so we do need a commitment for students that want to opt into that. The online content is grade level specific and those students will require parental assistance. They are working independently, but most students may need and most probably will need support. There are no books provided, no work sheets, no packet or any materials. It’s completely an online experience. We do provide the technology, the log in information and as Dr. Holtzman said, we will even be providing internet and I believe any student that is on line has internet now or a hot spot that has already been taken care of. Some basic computer skills are required to navigate the online program. That’s important as parents are making those decisions for their children for the next nine weeks so those things are considered. Hopefully, we can get some folks that are happier with that online experience. That’s no fault of the district, that’s just what asynchronous learning is and one of my concerns from the onset. We did talk about some different windows looking at kids in the future and I believe Dr. Holtzman and Dr. Wanzo they will be coming out with some timelines moving forward which is great. We also talked about some changes that occurred to the low incident, the autistic support, multiple disability support, life skills support programing caused some concerns last week and there have been some changes made so thank to our special educators and our special ed staff and administration to try to make the best of the situation that we currently have. I know that we are still open to

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finding substitute positions that may be able to do some online live teaching. Substitutes are difficult at this time on a good year. If anybody is watching or anybody knows substitutes that are available, we did change slightly some of our daily rates. If you know anybody or are interested, please reach out to the district. That concludes my report.

**Finance/Grants/Outside Funding** – Diane Elias/James Poston – Mr. Poston reported. We met on the 16th and went over some things in the finance with voting on today with Edmentum was the licensing for the online learning which was an additional $112,000 but we don’t have a choice. We have to do it to educate our kids. We had a fence quote that we were able to take care of so it doesn’t cost anything out of the district’s budget. We talked with Keystone about the tax liens on the properties and they are going to work out a new system so we don’t get 100 homes at one time like we did this past month. Looking into insurance for the devices that the schools owns so they are covered in case of damage, Joan is looking for prices on that. All devices K-12 that the district bought was all through grant money, no tax money came from that. That concludes the finance report.

**Personnel** – Mindy Sturgess/Steve Kondrosky – Mrs. Sturgess reported. The Personnel committee met on September 16th to discuss those personnel items on this evening’s green sheets. That concluded my report.

**Safe Schools** – James Poston/David Donato/Thomas Filotei – Mr. Poston reported. We met today, this afternoon. All the schools fire drills, earthquake drills, storm drills, they are still going to be done. They are going to be done with social distancing so we don’t have all the kids together. High School building for the first time in I’m not sure Dr. Holtzman may be able to say the timeline, the fire and security system both work at the high school. That has been a long process because of the age of the building. Founders Hall there are no issues. McClure - they had their first fire drill and all went well. Twin Rivers and East End are all ok. The school police, all the training and their 2-day update classes were all done at the Allegheny County training academy at no cost to the district. All three of our police officers are updated for the next year and they still have continuous online training and in-person training when we don’t have school. They are going there and it’s not costing us any more money. That concludes my report for safe schools.

**Solicitor’s Report** – My report was given in Executive Session.

**Correspondence** – Mr. Donato – If I can, if the solicitor is there, am I able to change my vote to an abstention?

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Mrs. DiMascio – You would have to state a reason for abstention.

Mr. Donato – Lack of information. I didn’t pick up my caucus folder from last week, Open Agenda Meeting from last week, and apparently, I was unable to see that. I realized that when everyone voted no against that issue. Is this the issue regarding a dollar amount that they sent to us for acceptance?

Dr. Holtzman – So, Dave, Young Scholars recommendation, they purchased another property in Versailles and they are interested in consolidating addresses on behalf of their charter so they can open a kindergarten and first grade center in Versailles which likely will result in them taking more children from the district and it could happen at a more challenging time.

Mr. Donato – (unable to hear)

Dr. Holtzman – I got a letter in the mail. We talked about it last week in Executive Session, so I probably received the letter the week before from their attorney. It was sent to Krisha and Gary’s office and sent to me as well. I shared it with you all and went through it. Not a whole lot we can do. We are just acknowledging that effort. We don’t have the ability to shoot it down or tell them no. They are asking for us to acknowledge the consolidation and obviously people don’t feel comfortable with that.

Mr. Donato – (unable to hear)

Mrs. DiMascio – Lack of information, the proper was to handle that is to have a no vote. Usually, you don’t abstain because you have a lack of information. The appropriate response is a no vote.

Dr. Holtzman – She said you can change it to no, but lack of information would not result in an abstention in that case.

Mr. Donato – (unable to hear)

**New Business** – Mrs. Sturgess moved to accept the five-year contract with Ford Business Machines for a service agreement pending the solicitor’s review and approval of the contract. Seconded by Mr. Brown. (The solicitor will work with Administration to notify Amcom.)

Voting aye. Mr. Brown, Mr. Donato, Mrs. Elias, Mr. Hampton, Mr. Kondrosky, Mr. Lopretto, Mr.

Poston, Mrs. Sturgess

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Voting no. Mr. Filotei

**Adjournment** – 8:25 PM – Mr. Kondrosky moved for adjournment. Seconded by Mr. Poston.

Voting aye. All Members present.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Joan Wehner, Business Manager/Board Secretary